

Shaik Alavudeen M

Production Supervisor

CONTACT INFO

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"With **19+** years of rich experience in production management and electronic engineering, I am a seasoned professional seeking to leverage my expertise in production supervision, quality control, and technical innovation. Skilled in optimizing production processes, leading diverse teams, and implementing technological advancements, I aim to contribute effectively to an organization that values excellence and innovation. My goal is to drive operational efficiency and excellence, while consistently delivering high-quality products and services."

AREA OF EXPERTISE

- Project Management
- Production Management
- Workflow Optimization
- Operations Oversight
- Digital Printing
- Safety Compliance
- Inventory Management
- Resource Management
- Large Format Printing

SYNOPSIS

- Expert in production management with over 19 years of experience in diverse roles across multiple industries.
- Skilled in developing and implementing efficient production plans and schedules.
- Proven track record in delivering high-quality products and services on time.
- Experienced in managing and optimizing workflow to meet strict deadlines.
- Proficient in supervising print production projects and maintaining inventory control.
- Demonstrated ability in electronic engineering, including microprocessor programming and equipment troubleshooting.
- Strong leadership skills in motivating and guiding teams towards achieving operational goals.
- Adept in quality control, ensuring the highest standards in production outputs.
- Experienced in liaising with clients and understanding their specific requirements.
- Committed to continuous learning and staying updated with the latest industry trends and technologies.

EXPERIENCE

Technical Lines Advertising, Saudi Arabia

2013 TO CURRENT

Production Supervisor

- Develop production plans and schedules, ensuring resource allocation aligns with target achievement.
- Guarantee timely, efficient, and high-quality product and service delivery to fulfill customer commitments.
- Manage workflow organization according to workload to adhere to delivery schedules and complete assigned tasks.
- Oversee the printing division, handling job orders and responding to new requirements.
- Initiate job orders for the division based on operational team requirements.
- Monitor transitions between printing and finishing departments, ensuring product finishing details meet standards.
- Implement quality control processes to maintain high standards in production outputs.
- Coordinate with various departments to streamline production processes and enhance efficiency.
- Lead and motivate the production team to achieve set goals and improve performance.
- Analyze production data to identify areas for operational improvement and implement strategies accordingly.

Metro Imaging, India

2009 TO 2013

Production Incharge

- Supervise print production projects, coordinating with graphic staff and vendors to determine optimal processes.
- Ensure all jobs are produced with top quality, cost-effectiveness, and timely delivery to meet client or vendor requirements.
- Manage equipment operations, including repair coordination, evaluation of new equipment, and adoption of new techniques.

- Maintain inventory of materials and consumables, ensuring proper storage and cost management.
- Keep accurate production control records, providing key information to sales representatives, customers, and management regarding delivery dates, schedules, and operational issues.
- Assure pricing accuracy on all job tickets.
- Guarantee the completion of all duties with minimal waste and equipment misuse.
- Research new vendors or technologies to benefit clients or the agency.
- Implement strategies for continuous improvement in production processes.
- Lead team efforts to achieve departmental goals, fostering a collaborative and efficient work environment.

Cactus Imaging India Pvt Ltd, India

2006 TO 2009

Production/ Service Incharge

- Perform regular maintenance and service of printers to ensure operational efficiency.
- Supervise print production projects, overseeing all stages from initiation to completion.
- Maintain inventory of materials and consumables, ensuring availability and cost-effectiveness.
- Conduct print quality checks to uphold high standards of output.
- Manage profile calibration for accurate color reproduction and print quality.
- Coordinate with the production team to optimize printing processes and workflows.
- Implement quality control measures to minimize errors and reprints.
- Liaise with clients to understand and meet their specific printing requirements.
- Analyze and report on production data to identify areas for improvement.
- Train and guide staff on the latest printing techniques and equipment handling.

Labtech Electronics Pvt Ltd, India

2003 TO 2006

Electronic Service Engineer

- Develop programming for 8085/8086 microprocessors and 8051 microcontrollers for various external applications.
- Design and implement circuit prototypes and systems for testing and development purposes.
- Troubleshoot and repair a wide range of electronic equipment and systems.
- Conduct regular maintenance and service of electronic devices to ensure optimal functioning.
- Collaborate with engineering teams to develop new electronic products and solutions.
- Provide technical support and guidance to clients and team members.
- Stay updated with the latest trends and advancements in electronic engineering.
- Document and maintain records of all service and repair work conducted.
- Analyze electronic system failures and devise effective solutions.
- Ensure compliance with safety regulations and quality standards in all electronic engineering tasks.

TECHNICAL SKILLS

Operating System	Windows 2000/XP/7/8.1/10
Office Packages	MS Outlook/2000/9/7/10, MS Office

EDUCATION

E.G.S.Pillay Arts & Science College

APR 2003

Master of Science in Industrial Electronics

E.G.S.Pillay Arts & Science College

APR 2001

Bachelor of Science in Industrial Electronics

LANGUAGES KNOWN

English	✓ Read ✓ Write ✓ Speak
Tamil	✓ Read ✓ Write ✓ Speak
Arabic	✓ Read ✓ Speak

PERSONAL DETAILS

Name	Shaik Alavudeen	Age	43
Father's Name	Mohammed Yacoob	DOB	21/03/1980
Passport Number	P1751992	Expiry Date	03/12/2026
Nationality	Indian	Gender	Male
Marital Status	Married	Native Place	Nagapattinam